

**Town of Dover
Board of Health
Reorganization Meeting January 14, 2019
6:00 pm**

The Reorganization Meeting of the Dover Board of Health was held at Water Works Park, 100 Princeton Avenue, Dover.

Until the new President of the Board of Health is elected, Trevor Weigle, Health Officer, called the Reorganization Meeting to order at 6:00 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and was duly advertised and posted.

ROLL CALL

PRESENT: Darlene Kasko, Irene Hansen, Michael Picciallo,
Judith Rugg

ABSENT: Ricardo Trinidad, Christopher Chapman

ALSO PRESENT: Trevor Weigle, Health Officer
Carolyn Blackman, Alderman/Liaison
Aracelis V. Orama Galloza, Deputy Registrar
Donald Costanzo, Aide

Oaths of office were given to Irene Hansen, Christopher Chapman, Michael Picciallo, and Ricardo Trinidad for signatures.

An information sheet for members to complete requesting telephone numbers and email address updates was distributed to the Board.

PRESIDENT:

Trevor Weigle, Health Officer, entertained nominations for President.

Darlene Kasko made **a motion to nominate Irene Hansen for President of the Board of Health**. The motion was seconded by Michael Picciallo.

No other nominations for President were made by the Board.

A motion to close nominations for President was made by Judith Rugg and duly seconded by Irene Hansen.

ALL YEAS; NO NAYS

Trevor Weigle, HO, suggested to the board that the title of secretary of the board be replaced by the title of Vice President (VP). The traditional VP role is to run the meeting in the absence of the President, and since either Ary Orama or Don Costanzo take minutes, it makes more sense to nominate a VP than a secretary.

VICE PRESIDENT:

Irene Hansen, the newly elected President, entertained nominations for Vice President of the Board of Health.

Darlene Kasko made **a motion to nominate Judith Rugg for Vice President of the Board of Health.** The motion was seconded by Irene Hansen.

No other nominations for Secretary were made by the Board.

A motion to close nominations for Vice President was made by Irene Hansen and duly seconded by Darlene Kasko.

ALL YEAS; NO NAYS

SCHEDULE OF MEETINGS:

President Hansen proceeded with reorganization business by raising the subject of the schedule of regular meetings for Year 2019 and the Reorganization meeting in January 2020.

After completion of discussion, **a motion to approve the following schedule of meeting dates for Year 2019 and the Reorganization Meeting in January 2020 and the location of meetings,** was made by Irene Hansen and duly seconded by Michael Picciallo.

ALL YEAS; NO NAYS

APPROVED SCHEDULE OF MEETINGS

The following Board of Health meeting dates were approved for the year 2019 and the reorganization meeting in 2020. The Regularly Scheduled Meetings begin at **6:00 p.m.** The Reorganization Meeting begins at **6:00 p.m.** immediately followed by the Regularly Scheduled Meeting. All meetings will be held at Water Works Park, 100 Princeton Avenue, Dover, NJ. The meeting dates are as follows:

April 8	(2 nd Monday)	[Water Works Park]
June 10	(2 nd Monday)	[Water Works Park]
October 21	(3 rd Monday)	[Water Works Park]
January 13, 2020	Reorganization & Regular Meeting (2 nd Monday; Water Works Park)	

Upon completion of reorganization business, **a motion to adjourn the Reorganization Meeting** was made by Darlene Kasko and duly seconded by Irene Hansen.

ALL YEAS; NO NAYS

MEETING ADJOURNED
6:30 p.m.

***THE REGULAR MEETING IMMEDIATELY FOLLOWED THE
REORGANIZATION MEETING***

Town of Dover
Board of Health, January 14, 2019
immediately following 6:00 pm reorganization

The regular monthly meeting of the Dover Board of Health was held at Water Works Park, 100 Princeton Avenue, Dover.

President Irene Hansen called the meeting to order at 6:30 pm, immediately following the 6:00 pm reorganization meeting and announced that the regular meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Vice President Judith Rugg called roll.

ROLL CALL

PRESENT: Darlene Kasko, Irene Hansen, Michael Picciallo,
Judith Rugg

ABSENT: Ricardo Trinidad, Christopher Chapman

ALSO PRESENT: Trevor Weigle, Health Officer
Carolyn Blackman, Alderman/Liaison
Ary V. Orama Galloza, Deputy Registrar
Donald Costanzo, Aide

President Irene Hansen entertained a motion to accept the minutes from the November 19, 2018, Special Meeting of the Board of Health.

A motion to accept the minutes from the November 19, 2018 Special Meeting of the Board of Health was made by Irene Hansen and duly seconded by Darlene Kasko.

ALL YEAS; NO NAYS.

CORRESPONDENCE:

1. Letter from Antea USA, Inc. to the Dover Health Department dated 10/10/2018; re: former Getty Station, 88 E. McFarlan St; i.e. environmental update.

No significant correspondence noted.

OLD BUSINESS:

Copies of the monthly activity report for October – December 2018 were distributed for review.

Michael Picciallo raised the subject of garbage related activities and asked if a summons was issued automatically if residents put out more than the two bag limit. This led to a lengthy discussion about what procedure the Sanitation Inspector followed relative to the garbage contractor's start time and route location.

Mr. Picciallo questioned the start time of the garbage contractor, thinking that it was 6:30 or 7:00 am, and strongly recommended that the inspector's activities be in sync with the timeline to provide effective oversight. No one was certain about the contractor's start time, but would get back to Mr. Picciallo with that information.

The Health Officer mentioned the following past activities:

- A rabies clinic for dogs and cats was conducted on November 18th. A total of 139 animals were vaccinated; 122 dogs & 17 cats.
- Since the passage of the ordinance requiring tattoo parlors to obtain an annual license at \$1,250, Dover has licensed four (4) facilities:
 1. Tattoo 46, 310 Rt 46
 2. Good Looks Social Tattoo, 71 W. Blackwell Street
 3. Tattoo Stilo, 19B E. Blackwell Street
 4. First Class Studios Tattooing & Body Piercing, 49 N. Sussex Street

NEW BUSINESS:

- The HO showed the board a sample of a new worksheet to be used by the Animal Control Officer effective January 1st. The worksheet provides more space for a more detailed description of activities

- The HO showed the board a sample of a new financial statement template to be included with monthly reports.
- Since the purchase of the Berkeley College building at the corner of E. Blackwell Street & N. Sussex Street, it is assumed that the health department will be part of any plans to relocate departmental operations to the new location sometime in 2019.

Regarding the new town hall building (aka Berkeley College building), Michael Picciallo commented that additional renovations are required by historic preservation that will likely delay the opening of municipal operations until sometime in 2020.

THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO WISHED TO DISCUSS ANY PARTICULAR ISSUE.

Judith Rugg questioned the monthly nursing report in which the nurse had made a home visit. The HO explained that home visits were commonly conducted by the public health nurse as part of communicable disease control activities.

Michael Picciallo raised the subject of animal cruelty regulations, particularly in light of the severe cold weather conditions. This led to a lengthy discussion of animal cruelty, particularly regarding laws that protect animals from abuse and cruelty. The discussion concluded with a request by Mr. Picciallo to follow-up with a procedural inquiry with Randolph Animal Control regarding the issue.

THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC WHO WISHED TO DISCUSS A PARTICULAR ISSUE.

No members of the general public were present.

A motion to adjourn the meeting was made by Darlene Kasko and seconded by Judith Rugg.

ALL YEAS; NO NAYS.

MEETING ADJOURNED
7:15 pm